## APPLICATION FORM





ENGLISH | TEG ENGLISH | Choose your **TEG** ENGLISH **TEG** ENGLISH TEG English Location: **A: STUDENT INFORMATION** Surname/Family Name: First Name: Gender: Male Female Date of Birth: Age at start of course: Nationality: First Language: Home Country Address: Address in the UK (if known): Telephone: 00 Email: **B:** PARENT/LEGAL GUARDIAN CONTACT INFORMATION (please remember to send us a copy of your ID/Passport) Parent Legal Guardian Name: Passport/ID Number: Language Spoken: Telephone: 00 Fmail: Do you speak English? Yes No C: LOCAL GUARDIAN DETAILS (students under 16 must have a guardian living in the area who will be responsible for that student while in the UK) Relationship Name: Do they speak English? Yes No Language Spoken: to student: Address: Telephone: 00 Email: **D:** COURSE INFORMATION Start Date: End Date: How many weeks: INDIVIDUAL SUMMER GROUP **CHOOSE YOUR OPTION:** 15 HOURS **ESSENTIAL - 15 HOURS STANDARD - 20 HOURS MORNING GENERAL ENGLISH AFTERNOON ACTIVITIES SPECIAL COURSES** Other: One to One How many hours: D: ENGLISH LANGUAGE LEVEL (Please take our free test at www.tegenglish.com/online-english-test/) B1: Intermediate B2: Upper-Intermediate C1: Advanced Pre-A1: Beginner A1: Elementary A2: Pre-Intermediate C2: Proficient F: ACCOMMODATION INFORMATION **G:** AIRPORT TRANSFER Does your child need an airport transfer? Yes No Does your child need accommodation? Yes No 🗌 Start Date: Fnd Date: Arrival Transfer: Yes No Departure Transfer: Yes No **Halls of Residence** Please note that you must inform us of your travel details no less than 10 days before your arrival Homestay Arrival **Departure** (summer only, subject to availability) Full-Board Full-Board Date: Date: Shared Room Shared Room Name of the student they wish to share with: Name of the student they wish to share with: Time: Time: Special diet needed? Airport: Airport: Halal Vegetarian Vegan Gluten Free Other Flight Number: Flight Number: Terminal: Terminal: Student Number: Grammar: Speaking: Online Test Result: Invoice No: Type of Visa: Arranged Holidays: Parent/Guard. Passport Rec Consent Rec. & Signed Total Amount: Valid Until: OFFICE USE ONLY Invoice Sent \_ Payment Details (instalment/amount/date): Visa/Enrolment Letter Handbook Sent Homestay Profile Sent Homestay Confirmation Letter Payment Record Updated: Extending student: Host Informed of Arrival Time Agent Commission Paid: Transfer Arranged **Book Given** 

Welcome Meeting Given

H: PASSPORT AND VISA INFORMATION								
Passport/ID Number: Passport/ID Expiry Date:								
My ch	My child requires a student visa to study in the UK? Yes 🔲 No 🔲 If yes, what is your childs reason for learning English?							
IN LICHAN DID VOLLUEAD ADOLITUS?								
I: HOW DID YOU HEAR ABOUT US?  Agent  Name of agent: If you didn't book with an agent please pick an option below.								
Agent Name of agent: If you didn't book with an agent, please pick an option below.  Walked by the school Google Facebook Advertisement Friend/Family Final Facebook Other:								
Walked by the school Google Facebook Advertisement Friend/Family Employer Our website Other:								
J: STUDENT WELFARE								
	es your child you have any medical conditions we yes No Does your child have any physical disability, learning disability or mental health issue we should be aware							
If yes,	yes, please give details:  If yes, please give details:							
	Does your child suffer from any allergies?  Yes No We give permission for our child to be seen by a dc or hospitalitised or operated on in an emergency armay be given medication by a doctor.							
V. TD	AVEL ALITHODISATION							
	AVEL AUTHORISATION  orise my child to travel to the UK independently to attend an English	l anguage Programme organised by TFG English during						
	ates provided above:	tanguage mogramme organised by the highst daming	Yes No					
What	transport arrangements have you organised for your child? (please	tick A, B, C, D or E)	It is recommended					
A) I have booked an airport pickup with TEG English to collect my child from the airport and transport them to the host provider or school. [please complete 'Airport Transfer' see section F]  It is recommended that your child keeps a copy of								
B)	I will be accompanying my child.		this document when entering the					
UK. We strongly Name: Address:  C) A family member/friend will be responsible for collecting my child from the airport.  UK. We strongly recommend arranging transfer								
D	My child is travelling in a group and will be accompanied by nsible for my child.	who is a group leader and is	from the airport with TEG.					
L: PA	RENTAL CONSENT							
All parents/ legal guardians and group leaders must read and agree to the following:								
-	Our child will study in classes with students aged 9 to 15.	J						
2. I	understand that my child will travel between the school and their ac	commodation unsupervised.						
	Our child will not be supervised during their free time by TEG English, e.g. between the end of their lessons and returning to their accommodation and during breaktimes. (Rules regarding their time outside of lessons can be found in our Student Handbook).							
4.	Our child must be back at their accommodation by 6.00pm.							
	For individual students, TEG Colleges organises an Activity Programme from Monday to Friday. Students will be supervised by TEG English staff and must abide by our rules.							
(	If your child is studying in a group, activities may be arranged by TEG English or the group organiser. For activities arranged by TEG, a member of staff will escort them to the activity and back to the college. It is the group leader's responsibility to ensure that students return to their accommodation before the curfew.							
7.	Our child will have sufficient money to pay for day to day expenses.							
	All students aged under 16 must have transportation organised by their parents or legal guardians from the Airport to their accommodation. Students must also carry this form while they are travelling.							
9. 1	I will ensure that if my child is staying in Accommodation not provided by the College, that they will come to school with a packed lunch.							
10. I	My child must attend all classes and must inform the host provider and the college if they are ill.							
11.	If staying with a host family, my child will follow the host family's rules and requirements.							
12. I	My child understands the consequences of not following the rules.							

Date:

Parent/Guardian/Group Leader Signature:

## M: AGREEMENT TO TERMS AND CONDITIONS

No refund will be given in the event of:

- self-cancellation after you have started your course.
- any holidays you choose to take after enrolling or sick days in which you are absent from classes. These will not be added to the end of a course.
- self-cancellation after being issued with a student visa letter from the College (with no evidence provided of visa refusal).

•	you being asked to leave the College because of gross misconduct (i.e. abusive behaviour) on your part.						
	I have read, understood and agree to the Terms & Conditions (tegenglish.com/pdf/terms-and-conditions.pdf) and Refund Conditions noted above and I understand that the same conditions apply to any course extension.						
	My child and I have read, understood and agree to the rules se	et out in the TEG Student Handbook Under 16s.					
Sometimes we photograph or film activity at our colleges which may be used for promotional purposes. If you do not wish to be photographed/filmed, please tick here							
We would love to keep in touch with you by email with future offers, news and information on our courses and services. We will treat your information safely and with care and will never share it with third parties for the purposes of marketing. (For more details on our Data Protection Policies please see tegenglish.com/cookies-and-privacy) You can unsubscribe to our mailing list at any time by emailing marketing@tegenglish.com.							
Yes, I would like to receive offers, news and information on TEG English's courses and services by email							
Stud	lent Signature:	Parent/Guardian/Group Leader:					
Date		Date:					
,	u are using a credit or debit card which is not registered to	Cardholder Signature:					

OFFICE USE ONLY - STUDENT PAYMENT/EXTENSION RECORD											
AMOUNT	DATE OF PAYMENT	COURSE DESCRIPTION	FROM	UNTIL	ACCOMMODATION		METHOD OF	FIDELO	COMMISSION		
AMOONT					FROM	ТО	PAYMENT	(TICK)	PAID		