

# APPLICATION FORM

## English Course for 16-17 year olds



Choose your  
TEG English Location:










### A: STUDENT INFORMATION

Surname/Family Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Gender: Male  Female  Date of Birth: \_\_\_\_\_ Age at start of course: \_\_\_\_\_

Nationality: \_\_\_\_\_ First Language: \_\_\_\_\_

Home Country Address: \_\_\_\_\_

Address in the UK (if known): \_\_\_\_\_

Telephone: 00 \_\_\_\_\_ Email: \_\_\_\_\_

### B: PARENT/LEGAL GUARDIAN CONTACT INFORMATION

(please remember to send us a copy of your ID/Passport)

Parent  Legal Guardian  Name: \_\_\_\_\_ Passport/ID Number: \_\_\_\_\_ Language Spoken: \_\_\_\_\_

Telephone: 00 \_\_\_\_\_ Email: \_\_\_\_\_ Do you speak English? Yes  No

### C: COURSE INFORMATION

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ How many weeks: \_\_\_\_\_

CHOOSE YOUR COURSE:	ESSENTIAL - 15 HOURS	STANDARD - 20 HOURS	INTENSIVE - 25 HOURS	EVENING - 5.5 HOURS
<b>GENERAL ENGLISH</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>IELTS EXAM PREPARATION</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CAMBRIDGE EXAM PREPARATION</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>SKILLS OPTIONS</b> <small>(for 20 or 25 hour courses only)</small>	Pick 1 skills option:		Pick 1 extra skills option:	
	Communication Skills <input type="checkbox"/>	Exam Skills <input type="checkbox"/>	Communication Skills <input checked="" type="checkbox"/>	Exam Skills <input type="checkbox"/>
	Business Skills <input type="checkbox"/>		Business Skills <input type="checkbox"/>	
<b>SPECIAL COURSES</b>	One to One <input type="checkbox"/> How many hours: _____		Other: _____	

### D: ENGLISH LANGUAGE LEVEL (Please take our free test at [www.tegenglish.com/online-english-test/](http://www.tegenglish.com/online-english-test/))

Pre-A1: Beginner  A1: Elementary  A2: Pre-Intermediate  B1: Intermediate  B2: Upper-Intermediate  C1: Advanced  C2: Proficient

### E: ACCOMMODATION INFORMATION

Do you need accommodation? Yes  No

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Homestay	Halls of Residence
Half-Board <input type="checkbox"/>	---
Shared Room <input type="checkbox"/>	Shared Room <input type="checkbox"/>
Name of the student you wish to share with: _____	Name of the student you wish to share with: _____

Special diet needed?  
Halal  Vegetarian  Vegan  Gluten Free  Other

### F: AIRPORT TRANSFER

Do you need an airport transfer? Yes  No

Arrival Transfer: Yes  No  Departure Transfer: Yes  No

Please note that you must inform us of your travel details no less than 10 days before your arrival.

Arrival	Departure
Date: _____	Date: _____
Time: _____	Time: _____
Airport: _____	Airport: _____
Flight Number: _____	Flight Number: _____
Terminal: _____	Terminal: _____

OFFICE USE ONLY	Student Number: _____	Grammar: _____	Speaking: _____	Online Test Result:
	Invoice No: _____	Type of Visa: _____	Arranged Holidays: _____	<input type="checkbox"/> Parent/Guard. Passport Rec
	Total Amount: _____	Valid Until: _____		<input type="checkbox"/> Consent Rec. & Signed
	Payment Details (instalment/amount/date): _____			<input type="checkbox"/> Invoice Sent _____
	Payment Record Updated: _____	Agent Commission Paid: _____	Extending student: _____	<input type="checkbox"/> Visa/Enrolment Letter
				<input type="checkbox"/> Handbook Sent
			<input type="checkbox"/> Homestay Profile Sent	
			<input type="checkbox"/> Homestay Confirmation Letter	
			<input type="checkbox"/> Host Informed of Arrival Time	
			<input type="checkbox"/> Transfer Arranged	
			<input type="checkbox"/> Book Given	
			<input type="checkbox"/> Welcome Meeting Given	

## G: PASSPORT AND VISA INFORMATION

Passport/ID Number:

Passport/ID Expiry Date:

I require a student visa to study in the UK? Yes  No

If yes, what is your reason for learning English?

## H: HOW DID YOU HEAR ABOUT US?

Agent  Name of agent:

If you didn't book with an agent, please pick an option below.

Walked by the school  Google  Facebook  Advertisement  Friend/Family  Employer  Our website  Other:

## I: STUDENT WELFARE

Do you have any medical conditions (including allergies) we should be aware of? Yes  No

If yes, please give details:

Do you have any physical disability, learning disability or mental health issue we should be aware of? Yes  No

If yes, please give details:

## J: TRAVEL AUTHORISATION (TO BE COMPLETED BY PARENT OR GUARDIAN)

I authorise my child to travel to the UK independently to attend an English Language Programme organised by TEG English during the dates provided above: Yes  No

What transport arrangements have you organised for your child? (please tick A, B, C, D or E)

A) I have booked an airport pickup with TEG English to collect my child from the airport and transport them to the host provider or school. (please complete 'Airport Transfer' see section F)

B) I will be accompanying my child.

C) My child will travel on their own from the airport (not advised)

D) A family member/friend will be responsible for collecting my child from the airport.

Name:

Address:

Telephone number:

E) My child is travelling in a group and will be accompanied by  who is a group leader and is responsible for my child.

It is recommended that your child keeps a copy of this document when entering the UK. We strongly recommend arranging transfer from the airport with TEG.

## K: PARENTAL CONSENT (TO BE COMPLETED BY PARENT OR GUARDIAN)

All parents/ legal guardians and group leaders must read and agree to the following:

1. We confirm that our child has enough sense of maturity and responsibility to participate in a course that will include students aged 18 and over.
2. I understand that my child will travel between the school and their accommodation unsupervised.
3. Our child will not be supervised during their free time by TEG English, e.g. between the end of their lessons and returning to their accommodation and during breaktimes. (Rules regarding their time outside of lessons can be found in our Student Handbook).
4. Our child must be back at their accommodation by 9.00pm at night.
5. TEG English offers an optional social programme for all students over 16. Certain activities are not suitable for students under 18 – these will be clearly marked on programmes.
6. If your child is studying in a group, activities may be arranged by TEG English or the group organiser. For activities arranged by TEG, a member of staff will escort them to the activity and back to the college. It is the group leader's responsibility to ensure that students return to their accommodation before the curfew.
7. Our child will have sufficient money to pay for lunches, transportation and day to day expenses.
8. All students aged 16 and 17 are advised to book a return airport transfer with TEG English unless they are traveling with a relative or adult friend. This is to avoid possible issues with immigration. Students must also carry this form while they are traveling.
9. If my child visits a friend/relative they must have our permission, the school's permission, and they must inform the school and host family of their travel plans and who they are going to visit.
10. My child must attend all classes and must inform the host provider and the college if they are ill.
11. If staying with a host family, my child will follow the host family's rules and requirements.
12. My child understands the consequences of not following the rules.
13. We give permission for our child to be seen by a doctor or hospitalised or operated on in an emergency and may be given medication by a doctor.

Parent/Guardian/Group Leader Signature:

Date:

